

Position Description

Instructor, Arboriculture (Spanish/English) Part-Time

Unlimited Potential is seeking a Part-time Spanish Instructor to expand our Urban Nature Arboriculture Training Program.

About Unlimited Potential

Unlimited Potential is a community-based organization located in South Phoenix. We meet the needs of the community we serve and focus on students within those neighborhoods.

We partner with Arizona State University's Walton Sustainability Solutions Service [Urban Nature](#) Initiative to offer a community-based trade school that provides expert instruction, field training, internship opportunities, and pathways to careers in urban forestry.

Position Summary

Under the supervision of the Director of Healthy Communities, the Instructor will provide a Spanish-preferred Arborist Training Program for upcoming cohorts.

Role and Responsibilities

- Serve as the primary teacher and mentor for a cohort of up to 10 students during a 10-week course, including labs with Bartlett Tree Experts (total of 120 hours).
- Support the integration and ongoing development of the Urban nature Arborist Training Program.
- Collaborate with Unlimited Potential's Adult Education team to identify curriculum improvements, training opportunities and potential barriers for students.
- Provide ongoing guidance, mentorship, and support to cohort members.
- Work collaboratively with grant partners, community leaders, and residents to promote participation in urban forestry career pathways.

Qualifications and Education Requirements

- 2–3 years of experience in arboriculture, or a combination of education and practical arboricultural experience. Experience is demonstrated through study, teaching, professional experience, and/or certification (e.g., Arizona Landscape Contractors Association, International Society of Arboriculture, or Association of Professional Landscape Designers).
- **Spanish fluency required**
- Experience in training, coaching, or mentoring within arboriculture or a related field.
- Ability to prepare, organize, and deliver instruction effectively to adult learners.
- Ability to work collaboratively across teams and demonstrate enthusiasm for supporting urban forestry initiatives.
- Strong communication, problem-solving, organizational, and time-management skills.
- Capable of working independently and managing multiple priorities.
- Availability for two morning classes and Saturday field experience days.

Additional Preferred Skills

- Experience working in multicultural environments.
- Familiarity with Google Workspace or Microsoft Office Suite (Word, Excel, PowerPoint).

Working Environment

Some activities are performed in a climate-controlled office involving extended periods of sitting, standing, or walking. Requires visual acuity and manual dexterity for daily computer use and light physical activity (lifting up to 50 pounds). Field activities may involve exposure to outdoor desert conditions, weather elements, insects, fertilizers, herbicides, and uneven terrain. Regular use of arborist equipment and tools (e.g. printers, saws, ropes and saddles). Use of hearing protection and other Personal Protective Equipment (PPE) is required.

Supplemental Information

Start Date: January 2026 (Cohort 3 of the Arboriculture Training Program).

Hours/Location: Part-time position; approximately 120 hours over 10 weeks at G. Benjamin Brooks Non-Profit Campus.

Salary: \$50 per course hour of teaching. Part-time instructors are compensated for an additional 60 minutes per instructional hour for preparation and office hours. Additional hours will be approved as needed.

Close Date: Open until filled.

Interviews: Selected candidates will be contacted via email to schedule an interview.

Application Instructions:

Please submit a cover letter and resume to info@unlimitedpotentialaz.org.

Questions may be directed to ttrahan@unlimitedpotentialaz.org or cgeldis@unlimitedpotentialaz.org.

Funding Acknowledgement

Funding for this project was provided by the Inflation Reduction Act and the USDA Forest Service Urban and Community Forestry Program in partnership with Arizona State University.

USDA / USFS Statement of Affiliation

This position is made possible through a grant from the USDA Forest Service. The Greater Phoenix Urban Forestry Accelerator is conducted in cooperation with the USDA Forest Service.

Non-Discrimination Statement

Unlimited Potential and Arizona State University are equal opportunity providers.

USDA / USFS Non-Discrimination Statement:

In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)

Program information may be available in languages other than English. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language) should contact their local USDA office or the USDA TARGET Center at (202) 720-2600 (voice and TTY), or via the Federal Relay Service at (800) 877-8339.

To file a discrimination complaint, complete Form AD-3027 (USDA Program Discrimination Complaint Form) available at <https://www.ocio.usda.gov/document/ad-3027>, or send a written complaint to:



3146 E. Wier Avenue, Phoenix, AZ 85040
Office number 602-305-4742

U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400
Independence Avenue SW Washington, D.C. 20250-9410 Fax: (833) 256-1665 or (202) 690-7442 Email:
program.intake@usda.gov.